

**BISLEY W.I. VILLAGE HALL**  
**Registered Charity Number 1108590**

**Minutes of WI/Village Hall Management Committee held on  
Thursday 3<sup>rd</sup> April 2025**

**Present:**

|                             |                 |
|-----------------------------|-----------------|
| Shelagh Utley (Chairman)    | Nigel Rogers    |
| Stella Mulligan             | Fiona Scotchmer |
| Adam Scotchmer              | Allan Sapsed    |
| Richard Skipper (Secretary) | Dawn Lane       |
| Peter Murray                | Jeremy Wilkes   |
| Roger Utley                 | Clare Mobbs     |
| Di Chapman                  | Jane Neighbour, |

**Apologies:** Debs Restall. Kim Ford

**Minutes of last meeting held on 16<sup>th</sup> January 2025** – Approved and signed

**Matters Arising from the Minutes of the previous meeting.**

The future of Busy Bees is still not known.

Nigel has a contact who will provide large stones to limit car encroachment. NR and SU will visit the supplier and if considered suitable will have them installed.

**Conflict of Interest** – None

**Treasurers Report.**

The financial accounts had been circulated

**Maintenance.**

Adam Scotchmer reported the Electrical audit was due on April 23<sup>rd</sup> at 8.30; **FS** will let them in.

Dishwasher has been serviced and is fine;

3 quotes had been requested for metal handrails; two had been received, both under £5000 and £5000 was authorised for powder coated rails to be installed. AS

FS was authorised to spend up to £100 for a microwave.

AS will put up signs regarding the disposal of food waste

**Hiring Update.**

Roger Utley reported that income is higher than for the last 4 years.

Hours booked are slowly increasing,

Busy Bees last booking would be 9<sup>th</sup> April and Soft Play Group would be offered the vacant slot. There is no storage issue as they bring their own kit in a van.

Roger reviewed the amendments to the Hall hiring agreement which were accepted unanimously with the addition of pyrotechnics being added to amendment 3.

**Flicks in the Sticks.**

£154 was raised from the last show. Start times will now be 8pm until next winter .

**Trustee Website.**

Not discussed.

**Big Breakfast/**

All organised.

### **School Shed.**

Dawn reported that the school governors had approved the spend for a new shed and the meeting approved the 14ft version, Dates of installation will be added to the diary. **DL**

### **Open Garden 29<sup>th</sup> June 2025.**

FS would organise the teas but she would not be available on the day. SU agreed to stand in.

### **Gigaclear.**

Confirmed free renewal for next year.

### **100<sup>th</sup> Anniversary.**

DL will ask Sue Bradley to do a press release for the Cotswold Life and local papers. W.I may have a 100-year-old banner, **DC** will enquire. **FS** will make a cake for the 100 years celebration. Need to decide if the marquee should be put up the day before.

### **Chandeliers and Glitter Ball.**

BATS have requested that the chandeliers and glitter ball be left in place; this was approved.

### **Fund Raising.**

**SU** suggested that we should consider new ways of raising money. **NR** had been contacted by Roger Smith (The Dubious Brothers ) about a music event.

### **AOB.**

The disabled parking sign needs to be made clearer and the actual parking area solid surfaced and marked.

Approval had been given for a Village fireworks display on the playing fields in November. The Church, PTA, Village Hall and Flower Show had been approached to assist with burgers, soup, mulled wine and alcohol. The intention was to make a small profit.

### **Date of next meeting/AGM**

Thursday July 24th 2025 @ 7:00pm.for the AGM followed by a committee meeting.

These minutes have been signed as a true record

**Shelagh Utley**  
**Chairman**

**Richard Skipper**  
**Secretary**