

**BISLEY W.I. VILLAGE HALL**  
**Registered Charity Number 1108590**

**Minutes of WI/Village Hall Management Committee held on**  
**Thursday 15<sup>th</sup> January 2026**

**Present:**

Shelagh Utley (Chairman)	Nigel Rogers
Stella Mulligan	Fiona Scotchmer
Adam Scotchmer	Allan Sapsed
Richard Skipper (Secretary)	Roger Utley
Clare Mobbs	Di Chapman
Jane Neighbour	Jeremy Wilkes

**Apologies:** Peter Murray

**Conflict of Interest.** – None

**Minutes of last meeting held on 16<sup>th</sup> October 2025.** – Approved and signed

**Matters Arising from the Minutes of the previous meeting.**

The ownership of the pedestrian gate has not yet been resolved and will be discussed at the next meeting with Feoffees. **NR**

The storage area changes have not yet been started, update at the next meeting **AS**

Roger requested the draft minutes be issued soon after the meeting. **RS**

Kim was no longer one of the WI reps and they would be approached about a replacement. **DC**

**Treasurer's Report.**

The financial accounts have been circulated and were approved.

The last three months are showing a cash flow deficit of £3371.49. It was therefore agreed that it would be prudent to only approve critical expenditure for the next 6 months.

**Maintenance Update.**

The allocated stones had been required by Graduate Gardeners and a new delivery is awaited. It is hoped they will be in place before the Panto week. **NR**

**Booking Update.**

- a) Roger reported that although June and July of 2025 income had been down, when compared to the same period in 2024, income from the remainder of 2025 had been the highest ever, at £5322.25, and gave good cause for optimism.
- b) Roger and Shelagh had attended a free training course on the use of the Hallmaster booking system which was very positive and most of their questions had been satisfactorily addressed. Hallmaster, in particular, can collate bookings and invoices, which is currently done manually off Excel spread sheets. It was unanimously agreed the system should be pursued at a current annual cost of £279.

**Flicks in the Sticks.**

Last Tuesday 18 people attended "The Salt Path" and made £72, plus the bar takings..

The current starting time is the same time that the previous users finish. We therefore start 15 minutes late as we need to complete the set up. It is therefore proposed to move the start time forward by 15 minutes during the Winter; in the Summer the start time is later so there is no current issue with a previous booking.

France Lynch run successful Big Screen evenings; is this an option we should consider?

**BATS's Storage Shed.**

In order to comply with the Charity Commission's requirements, it would be necessary for the shed to be donated without any conditions attached to its use. Susan Vesey will be asked if this is acceptable. **DC**

### **Big Breakfast.**

Next Big Breakfast will be Feb 7<sup>th</sup> from 9.30 to 11.00 with the raffle drawn at 10.30 **FS**  
Nigel will look at adverts and liaise with Roger for 3 large posters and 6xA3 posters, which Dawn may be able to do. **NR**

### **Treasurer.**

Lyndsay Driver-Dickerson has agreed to take on the role of treasurer, but will not be a trustee at her request. Formal handover will probably be before the next committee meeting. **PM**

### **Booking Clerk.**

There were four applicants of whom the most suitable was a local resident, James Stewart Lane. The recommendation was accepted unanimously. **RU**

### **Fund Raising.**

The Dubious Brothers performance proposed for March has been cancelled as the drummer has resigned and another band member is ill.

Open Gardens is proposed for either May 31<sup>st</sup> or June 7<sup>th</sup>.

A Murder Mystery Evening had not been pursued, but is still considered as a good idea.

### **Date of next meeting.**

Thursday April 16<sup>th</sup> 2026 @ 7:00pm.

These minutes have been signed as a true record

**Shelagh Utley**  
Chairman

**Richard Skipper**  
Secretary