

BISLEY W.I. VILLAGE HALL
Registered Charity Number 1108590

Minutes of WI/Village Hall Management Committee held on
Thursday 16th April 2026

Present:

Shelagh Utley (Chairman)	Peter Murray
Stella Mulligan	Fiona Scotchmer
Adam Scotchmer	Allan Sapsed
Richard Skipper (Secretary)	Roger Utley
Clare Mobbs	Di Chapman
Alison Dickenson	Jeremy Wilkes
James Lane	Dawn Lane

The Chairman welcomed a new WI member Alison Dickenson and James Lane the new Booking Administrator. Current members introduced themselves.

Apologies: Nigel Rogers, Jane Neighbour, Lyndsay Driver-Dickenson

Conflict of Interest. – None

Minutes of last meeting held on 15th January 2026. – Approved and signed

Matters Arising from the Minutes of the previous meeting.

None

Treasurer's Report.

The financial accounts for the Financial Year have been circulated and were approved. Shelagh will review the suppliers/costs of gas, electric and water with Lyndsay.

Maintenance Update.

Stones have not been available from Graduate Gardeners. Yellow posts have now been installed instead. Adam reported that Paul SP Electrical have been instructed to resolve lighting issues

Booking Update.

- a) Roger reported that the Hall's income from bookings for the last quarter was £2737.05 for 361.75 hours. This brought the annual usage figure for the financial year 25/26 to just over 20%. Compared to the previous year there were fewer weekend bookings and more recurring bookings than individual bookings.
- b) James has taken over the bookings. Roger will revamp the website and try to reduce the reliance on Google. The service from Kualo is working well.

Flicks in the Sticks.

Last Tuesday 17 people attended "Paddington in Peru" - disappointing as it was light hearted relief as a change from world affairs, so we made £68 before bar takings.

Live performances from the RSC are probably not viable as they require a commitment of 6-8 connections a year and not only does that require advance outlay but would probably reduce attendances from the regular films. James suggested we should consider the NT who offer individual performances. **SM**

BATS's Storage Shed.

The circulated agreement with BATS for use of the donated shed, with the notice period amended to 12 months, was approved without objection. Shelagh will amend and Di will take a copy to Susan Vesey for signature. **DC**

Open Gardens.

Will be May 31st with teas from 2.30 to 5.00. Fiona will organise a rota. **FS**

Fundraising.

Fiona will investigate the feasibility of holding a "Murder Mystery Evening" and circulate everyone with her recommendation. **FS**

Next Big Breakfast will be Dec 5th with set up from Friday at 5pm. Adult will be £7 and child £4. **FS**

Cotswold Printers offer reduced prices for banners and posters when using their off cuts.

Hire Charges.

Maintenance and utility charges will be increasing in the nearest future and this must be reflected in our hire charges in order to ensure we cover the rising costs of the Hall and that the Hall is appropriately maintained. It was agreed this topic will be revisited at the next meeting together with ideas that would make the Hall more attractive and thus increase income.

Two tables reported as "missing" during the meeting were found in the loft after the meeting, but 2 small square tables, as agreed in the meeting, will be purchased. **SU**

Fiona Gill has requested to borrow glasses to be collected on June 11th and returned on June 14th. Fiona Scotchmer will liaise with Fiona about a time, if unavailable Dawn will cover. **FS**

Treasurer

On behalf of the committee the Chairman thanked Peter for his services as the treasurer.

Date of AGM, to be followed by the next meeting.

Thursday June 25th 2026 @ 7:00pm.

These minutes have been signed as a true record

Shelagh Utley
Chairman

Richard Skipper
Secretary