BISLEY WI VILLAGE HALL
Registered Charity Number 1108590

Minutes of WI Village Hall Management Committee held on
Thursday 25th June 2026

Present: Shelagh Utley (Chair), Nigel Rogers, Stella Mulligan, Fiona Scotchmer, Adam Scotchmer, Allan Sapsed, Richard Skipper (Secretary), Roger Utley, Clare Mobbs, Di Chapman, Jeremy Wilkes, Jane Neighbour, James Lane, Dawn Lane, Lindsay Driver-Dickerson

Election of Officers

The following were elected unanimously:

Chair	Shelagh Utley
Vice-Chair	Fiona Scotchmer
Secretary	Richard Skipper
Treasurer	Lindsay Driver-Dickerson

Shelagh gave notice that this would be her last year as Chair.

Eligibility Declaration for New Trustees

James Lane and Alison Dickenson were added to the Trustees

Apologies: Alison Dickenson

Conflict of Interest – None

Minutes of last meeting held on 16th April 2026. – Approved and signed

Matters Arising from the Minutes of the previous meeting.

One of the posts to prevent parking on the grass needs straightening.
A discussion on the signage for the Open Gardens Day took place. Alan would see if next year banners could be erected on good sites, with the owners' agreement.

Treasurer's Report

Income exceeded expenditure for April by £408, May £84 and June to date £1140.

Cleaning Charges

The cleaners are now required to add VAT to their invoices.

Gas and Electricity

The gas and electricity supply contracts were both due to end in the Autumn. Lindsay, Roger, Richard and Shelagh were given authority to select new suppliers.

Maintenance Update

SP Electrical have been contracted to resolve lighting issues.
The annual fire safety, smoke detector and emergency lighting checks have been carried out.
Changes to the storage area have been put on hold for the moment

Booking Update

DRAFT

a) Roger reported that the Hall's income from bookings was slowly increasing. Utilisation was up to 21.9%.
b) The hourly rate of £9 for local and £14 for commercial use should be publicised in the Bisley News.
c) In future, bookings will not be accepted for less than 1 hour.

BATS' Shed

Agreement has been signed, however the shed still needs to be properly finished

School's Shed

The head teacher has donated the school shed to the hall. A licence agreement, similar to that for BATS, will need to be signed.

Flicks in the Sticks

For the last 6 months about 20 people have attended each evening raising about £600.The issues with the DVD player have been resolved. There is a summer break.

Donation

£2,500 has been received from **BATS.**

Murder Mystery Evening

Will be held on October 24th and BATS will provide the actors. A meal will be provided for the evening. **FS/DC/JL**

Fundraising

Next Big Breakfast will be Dec 5th with set up from Friday at 5pm. Adult will be £7 and child £4. **FS**

Cotswold Printers offer reduced prices for banners and posters when using their off cuts.

Date of Next meeting.

Thursday October 1st 2026 at 7:00pm.

AOB

The Bisley WI would like to plant a tree for their centenary anniversary **DC/JL**

Post Code

LD will contact suppliers to ensure they have the correct post code for the hall.

These minutes have been signed as a true record

Shelagh Utley
Chairman

Richard Skipper
Secretary

DRAFT